



Accrington Lions Community Carnival 18th June 2011



MAIN SPONSOR



Sports/Leisure Stalls and Demonstrations.

Dear Exhibitor,

The Famous Accrington Lions Community Carnival will take place at Accrington and Rossendale College on 18th June 2011. It is organised by the Lions and we hope to raise a substantial amount of money on the day, which will be of benefit to various charities and people in need in the local community.

The theme of the carnival this year is "Fitness, Sport & Leisure" and we feel sure that your organisation or product will be in keeping with this theme and we offer you an excellent promotion opportunity.

We would welcome a simple stand advertising yourselves or an active display whatever suits your needs. Participation on the field would be free and would enable you to reach out to the population of Hyndburn.

The Mayor of Hyndburn and other civic dignitaries will take part in the procession through Accrington and make their way to the college with the decorated floats. The Carnival Queen and Princess will lead the procession.

Some other events on the day will include a country market, craft fair, trade and charity stalls, side shows, games, rides, and bands which will be situated throughout the grounds of the venue.

Many charitable organisations will also take place in the event which is also covered by local radio stations. There is a PR timetable prior to the day to publicise the event and promote interest. Coverage before the event will include local radio and local press. We are expecting 7,000 – 10,000 visitors on the day, weather permitting!

I have taken the liberty of enclosing an application form, further information and risk assessment form in the hope that you may wish to participate on the day.

Please complete and return both forms to me as soon as possible or contact me on 07973 881982 or Lion Caz Moreton on 07871 202222 caz.moreton2@gmail.com if you require further information.

Lion Ray Pullinger,
Higher Bog Heights Farm Cottages,
Bog Height Road,
Darwen,
Lancs.
BB3 0LF.



We Serve

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We Serve

Application for Fitness/Sport/Leisure Display/Demonstration on the Field

(None profit making)

Name of Organisation: _____

Contact: _____

Address: _____

Postcode: _____

Tel: _____ Mobile: _____

E-mail: _____

Size of Stand/Area Required: _____

Type of goods/services on offer: _____

Please contact the organisers if you intend to sell products or charge the public for services.

Any Special requests: _____



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Stall Holders Terms & Conditions

1. Stall holders must hold public liability insurance minimum 5 million. Evidence will be required with the application form.
2. The stall holders shall indemnify the event organisers against all actions, claims and demands by any person who suffers or sustains any loss, damage or injury arising out of or as a result of the stall other than death or personal injury due to any act or neglect of the event organiser, council employees or agents. All necessary actions must be taken to ensure the safety of the visiting members of the public. Please ensure that you have adequate insurance.
3. Stall holders will complete a Risk Assessment form and return a copy with the application form.
4. All stall holders are responsible for the removal of litter adjacent to their unit at the end of the event.
5. Stall holders will provide their own tables, chairs and power supply if required. Any power supply should have relevant up to date safety check documentation.
6. The selling of ALCOHOL IS STRICTLY PROHIBITED.
7. CANCELLATION – in the event of cancellation or no show by the operator, deposits are non returnable.

Responsibilities of the Organisers.

The organisers will organise the carnival involving entertainment, bands, stalls and will make every effort to encourage visitor attendance. The organisers reserved the right to cancel the event or alter arrangements in the event of severe weather conditions or circumstances beyond the control of the organisers. In such a case deposits will not be refunded.

Health & Safety Requirements

Operators must abide by all appropriate Health & Safety requirements as laid down by the Event Organiser and Event Health & Safety Officer.

Environmental Health

All food prepared off and on site must comply with the requirements of the Chief Environmental Health Officer. Inspections will be held on site and the Organisers reserve the right to close down operators on site if they do not meet the requirements as laid down. Advice on guidelines can be sought by contacting Hynburn Borough Council Environmental Health Department.